

NAO eNews guidelines:

Article Submissions – please include your name, center or program name, phone number and email when submitting articles for NAO eNews so that we have a point of contact. Other guidelines include:

Heading: Arial 12 point Bold

Byline: Arial 10 point Italics – Include name of your AHEC with city & state.

Body: Arial 10 point

Submit as a Word document, 500 words or less. Do not imbed pictures, but send as separate files in jpeg or eps format. Include a sentence at the end of the article “For further information, contact...” and list contact name and email.

AHEC/HETC Highlights

Submit as a Word document, brief news, 150 words or less. Do not imbed pictures, but send as separate files in jpeg or eps format.